

SECURITY POLICE SQUADRON

1. Mission Statement. The Security Police (SP) Squadron protects the Air Force combat capability of assigned forces both at the home base and at the deployed location. The squadron maintains law and order on the installation; develops and maintains a viable detection program; organizes, equips, trains, and administers forces to participate in prompt and sustained operations; and manages the installation's information security, resource protection, crime prevention, and security programs.

2. Responsibility Statement. The SP Squadron is responsible for the following activities:

2.1. Standardization and Evaluation. This area provides the Chief of Security Police with the capability to evaluate the functional performance of the SP mission.

2.2. Administration and Reports Flight. Flight provides pass and registration, reports and analysis, information security, and security police plans development, support for the wing.

2.3. Operations Flight. Flight provides operations, law enforcement, confinement, investigations, patrols, entry controls (gates), and priority resource security protection for the wing.

2.4. Training and Resources Flight. Flight provides training to the entire SP organization. Also, flight provides armament and equipment support, military working dog program support, and ground weapon training and maintenance for the wing.

3. Authority. This Air Force Manpower Standard (AFMS) was developed in accordance with the requirements outlined in AFMAN 38-208 and AFI 38-201. Specific functional regulations are addressed in individual flight's authority paragraph.

4. Applicability. AFMS provides peacetime manpower required to support a Security Police Squadron. Air National Guard and Air Force Reserve units may use this AFMS where applicable. Positive and negative mission variances must be developed, as appropriate, for workload within an organization that has undergone a cost comparison study. New variances, with rationale, should be submitted to HQ AFMEA/AED for consideration. AFMEA will coordinate new variances with HQ USAF/SPX and update AFMS as required. This standard does not apply to the following Security Police Squadrons (SPS): Det 1, 11 SPS, Pentagon; 85 SPS, Keflavik Naval Air Station; 45 SPS, Patrick AFB and Cape Canaveral AF Station; 721 SPS, Cheyenne Mountain; 50 SPS, Falcon AF Station; and the 86 SPS, Ramstein AB GE. This standard does not apply to locations on the base closure list.

5. Core Composition. See individual flight Core Composition paragraphs.

6. Standard Data. See individual flight Standard Data paragraphs.

7. Application Instructions:

7.1. Total the organization manpower requirements after applying the individual flight standards in the following sections:

Supersedes AFMS 43XX, 1 August 1993 (See Summary of Changes.)

No. of Pages: 55

OPR: HQ AFMEA/PLDM

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7.1.1. SECTION A. Standardization and Evaluation (43A1)

7.1.2. SECTION B. Administration and Reports Flight (43B1)

7.1.3. SECTION C. Operations Flight (43C1)

7.1.4. *SECTION D. Training and Resources Flight (43D1)

*NOTE: Combat Arms Training and Maintenance (CATM) is part of the Training and Resources Flight, and has a separate man-hour equation.

7.2. The total organization requirement determined in 7.1. above includes officer, CATM, and non-security police AFSCs. Use the following table and CATM manpower table at Attachment 4, Appendix E, page A4-E-1, to identify quantity, grade, and AFSC for these requirements.

OLD AFSC	NEW AFSC	GRD	QUANTITY
8116	31P3	MAJ	1 when 43C1 flt pop => 280
8124	31P3	CPT	1 when 43C1 flt pop < 280
8124	31P3	CPT**	2 when nuclear weapons assigned
8124	31P1	LT **	3 when nuclear weapons assigned
8124	31P1	LT	1 (43D1)
81100	3P000	CMS	1 (43C1, when authorized)
70250	3A051	SRA	1 (43C1)
70250	3A051	SRA	1 when 43B1 flt pop > 6
70250	3A051	SRA	1 when 43D1 flt pop > 13
75131	3S231	SRA	1 when 43D1 flt pop > 13
64550	2S051	SRA	1 when 43D1 flt pop > 14

** Flight Commander Program

7.3. Determine total officers (include officers earned by variances), CATM, one CMSgt, and all non-security police AFSCs per paragraph 7.2. Subtract from the total as determined in paragraph 7.1. The balance is enlisted 3P0XX requirements. To determine grade and AFSCs for 3P0XXs, multiply the 3P0XX total requirement by the appropriate grade percentage factor (below). Use the engineer rounding rule to find the whole number for each grade(i.e., .5 or above rounds up). To determine the number of A1Cs required, sum SMS through SRA grades and subtract from total organization 3P0XX requirements.

GRD	AFSC	FACTOR
SMS	3P090	0.0082098
MSG	3P07X	0.0381598
TSG	3P07X	0.0543044
SSG	3P05X	0.1681419
SRA	3P05X	0.2752373

All base security police squadrons earn a CMSgt authorization EXCEPT: Brooks, Lajes, Columbus, Laughlin, Reese and Vance AFBs. Andrews earns second CMS authorization for Presidential support.

7.4. The steps outlined above in paragraphs 7.1. through 7.3. provide total SP operational manpower requirements earned. The squadron commander and his support staff are earned by applying the Commander's Support Staff AFMS.

7.5. Security Police Commander and manpower personnel will jointly determine grade requirements for Standardization and Evaluation and each flight. When officer grades are required for variance work, they must be identified and justified when variance requests are submitted for approval. Total squadron grades will not exceed those determined in paragraph 7.

8. Statement of Conditions (SOC). See individual flight SOC paragraphs.

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4 Attachments

1. Section A - Standardization and Evaluation
2. Section B - Administration and Reports Flight
3. Section C - Operations Flight
4. Section D - Training and Resources Flight

SUMMARY OF CHANGES. CMSgt authorizations will be determined as a directed requirement. A CMSgt will be required for all SPS Squadrons EXCEPT those identified in paragraph 7.3. above. Deletes variances for Vogelweh housing patrol and Ballistic Missile Security. Two variances were added, they provide Correctional Custody support for ACC bases and Weapons Systems Security for deployed Special Operations Aircraft. Numerous variance adjustments were incorporated per MAJCOM/unit requests and HQ USAF approval.

SECTION A

STANDARDIZATION AND EVALUATION (43A1)

1. Mission Statement. The Standardization and Evaluation Section provides the Chief of Security Police with the capability to evaluate the functional performance of the Security Police personnel. These services include standardizing and evaluating the diverse functions of the security police organization to ensure mission accomplishment.

2. Authority. This AFMS was developed in accordance with the requirements outlined in AFMAN 38-208 and AFIs 36-2225 and 38-201.

3. Applicability. This AFMS provides the peacetime manpower required to support a Security Police Squadron that is authorized a Standardization and Evaluation Section. Air National Guard and Air Force Reserve units may use this AFMS where applicable. Positive and negative variances must be developed as appropriate for all workload within the section that have undergone a cost comparison study. This standard does not apply to the following Security Police Squadrons: Det 1, 11 SPS, Pentagon; 85 SPS, Keflavik Naval AS; 45 SPS, Patrick AFB and Cape Canaveral AF Station; 86 SPS, Ramstein AB GE; 721 SPS, Cheyenne Mountain; and 50 SPS, Falcon AF Station. This standard does not apply to locations on the base closure list.

4. Core Composition. This AFMS core was developed for a Standardization and Evaluation Section to support a Security Police Squadron having a population of 115 authorizations.

4.1. Core Manpower Required. 1

4.2. Core Range. 1 - 4

4.3. Programming Factor. Security Police Population

5. Standard Data:

5.1. Classification. Type III

5.2. Approval Date. July 1992

5.3. Man-hour Data Source. Workshop Measurement

5.4. Man-hour Equation. See Manpower Matrix, Appendix B, page A1-B-1.

5.5. Workload Factor:

5.5.1. Title. Security Police Population

5.5.2. Definition. The total number of funded security police authorizations (31PX and 3P0XX) minus those in the SP commander's staff function.

5.5.3. Source. The Unit Manpower Document (UMD), File Part A, Manpower Type Code (MNT) = X?XXX.

5.6. Study Team:

5.6.1. Lead Team. HQ AFMEA/AED, DSN 487-5910

5.6.2. Functional OPR. HQ USAF/SPX, DSN 224-8642.

6. Application Instructions:

6.1. Step 1. Determine squadron's security police population from the UMD and refer to manpower matrix at Appendix B, page A1-B-1, to determine manpower requirement.

6.2. Step 2. Determine skill and grade requirements using application instructions in the Introduction, paragraph 7.

7. Statement of Conditions. Normal hours of operation are eight hours per day, five days per week. Personnel are required to work irregular hours to accommodate unit personnel assigned to evening, night, or weekend shifts.

3 Appendices

A. Work Center Description

B. Manpower Matrix

C. Process Analysis Summary

STANDARDIZATION AND EVALUATION**WORK CENTER DESCRIPTION**

1. EVALUATION CRITERIA. Researches and revises individual performance, team performance, contingency operations, and wing evaluation criteria. Develops performance criteria.
2. TEST AND EVALUATION. Controls test and evaluation material. Administers initial, annual, team, contingency operation, and follow-up evaluations. Prepares evaluation trend analysis.
3. STANDARDIZATION INSPECTION. Performs standardization inspection of unit functional area.

STANDARDIZATION AND EVALUATION**MANPOWER MATRIX**

SP SQUADRON POPULATION	MANPOWER REQUIRED
50-125	1
126-250	2
251-375	3
376 and Greater	4

NOTE: Do not include the Commander's Support Staff in SP population count

STANDARDIZATION AND EVALUATION**PROCESS ANALYSIS SUMMARY**

PROCESS TITLE	FRACTIONAL MANPOWER
1. EVALUATION CRITERIA	0.249
2. TEST AND EVALUATION	1.089
3. STANDARDIZATION INSPECTION	0.044
	TOTAL
	1.382
TOTAL CORE FRACTIONAL MANPOWER (INCLUDES GCS TRAINING)	1.423

NOTE 1. The basic fractional manpower figure of 1.382 was increased by three percent to 1.423 in order to account for Ground Combat Skills (GCS) Proficiency Training.

NOTE 2. Processes are listed in priority sequence.

SECTION B

ADMINISTRATION AND REPORTS FLIGHT

1. Mission Statement. The Administration and Reports Flight provides pass and registration, reports and analysis, information security, and plans to support the wing.

2. Responsibility Statement. The Administration and Reports Flight is responsible for the following activities:

2.1. Administration and Reports Chief. Manages subordinate work center activity, reviews incoming and outgoing correspondence, reviews report and statistical data, and provides administrative support to flight activities.

2.2. Reports and Analysis Section. Provides primary and secondary reports processing and trend summaries relative to security incidents, traffic citations, and accidents.

2.3. Pass and Registration (Pass & Identification) Section. Issues identification media, such as ID cards and restricted area badges; and provides controlled forms maintenance and vehicle registration services to the population supported by the wing.

2.4. Information Security Section. Manages information, industrial, and personnel security; resource protection; and crime prevention programs for the wing.

2.5. Plans Section. Manages mission plans, host-tenant and inter-service support agreements; determines resources and equipment; acts as unit facilities monitor; and manages unit exercise planning for the SP Squadron.

3. Authority. AFMS was developed in accordance with the requirements outlined in AFMAN 38-208 and AFI 31-201.

4. Applicability. AFMS provides peacetime manpower required to support a Security Police Squadron that is authorized an Administration and Reports Flight. A separate equation is provided for Air Force Materiel Command (AFMC) bases. Air National Guard and Air Force Reserve units may use this AFMS where applicable. Positive and negative variances must be developed as appropriate for all work that has undergone a cost comparison study. This standard does not apply to the following Security Police Squadrons: Det 1, 11 SPS, Pentagon; 85 SPS, Keflavik Naval AS; 45 SPS, Patrick AFB and Cape Canaveral AFS; 721 SPS, Cheyenne Mountain; 86 SPS Ramstein AB 50 SPS, and Falcon AF Station. This standard does not apply to locations on the base closure list.

5. Core Composition. AFMS core was developed for a Security Police Administration and Reports Flight to support a wing having a population of 3,055 authorizations.

5.1. Core Manpower Required. 11

5.2. Core Range. 5 - 19

5.3. Programming Factor. Base Population

6. Standard Data:

6.1. Classification. Type III

6.2. Approval Date. July 1992

6.3. Man-hour Data Source. Workshop Measurement

6.4. Man-hour Equations:

6.4.1. Base population: Equal to or greater than 3055. $Y = 1460.82 + .08830(X)$

6.4.2. Base population: Less than 3055. $Y = 543.41 + .3886(X)$

6.4.3. AFMC bases. $Y = 1534.53 + .06417(X)$

6.5. Workload Factor:

6.5.1. Title. Base Population

6.5.2. Definition. The total number of funded authorizations supported by the security police unit. Authorizations are in File Part A and include contract man-year equivalents (CMEs) and Air Force tenant authorizations. Count non-AF military (Army, Navy, and Marines) authorizations and additional contractor authorizations not included in File Part A, if greater than 100 and when fully supported by the security police unit, and the duration of contract is one year or greater. This excludes retirees and dependents. Additional contractor authorizations are the difference between File Part A CMEs and total contractor authorizations supported by the security police unit. Keesler, Sheppard, and Lackland Technical Training Centers should add average monthly pipeline student authorizations to their base population count. (Lackland - do not include basic military training students (BMTS).)

6.5.3. Source. Authorizations are in the Unit Manpower Document (UMD), File Part A, Manpower Type Code (MNT) = X?XXX and X?XCX. Additional contractor authorizations and pipeline student authorizations can be obtained from the local manpower office. Non-Air Force military authorizations may be found in the UMD, File Part D, MNT = X?XXX or obtain count from local manpower office.

6.6. Study Team:

6.6.1. Lead Team. HQ AFMEA/AED, DSN 487-5910

6.6.2. Functional OPR. HQ USAF/SPX, DSN 224-8642

7. Application Instructions:

7.1. Step 1. Select applicable standard man-hour equation from paragraph 6.4.

7.2. Step 2. Determine authorized population by summing authorized totals for all units supported by the security police organization as defined in paragraph 6.5. above. Substitute this figure for X in the man-hour equation and compute man-hours earned. See application worksheet at Appendix B, page A2-B-1.

7.3. Step 3. Determine variance man-hours, either plus or minus, applicable to your location (see Attachment 2, Appendix C).

7.4. Step 4. Add/subtract man-hours obtained in Step 3 from the man-hours obtained in Step 2.

7.5. Step 5. Divide resulting man-hours in Step 4 by appropriate MAF and overload factor and use current rounding rules.

7.6. Step 6. Determine skill and grade requirements using application instructions in the Introduction, paragraph 7.

8. Statement of Conditions. Standard presumes the Administration and Reports Flight function is performed in an office environment. Normal hours of operation are 8 hours per day, 5 days per week.

4 Appendices

- A. Work Center Description
- B. Application Worksheet
- C. Variance
- D. Process Analysis Summary

ADMINISTRATION AND REPORTS FLIGHT

WORK CENTER DESCRIPTION

ADMINISTRATION AND REPORTS CHIEF

1. **MANAGEMENT.** Manages the Administration and Reports Flight. Administers unit award program. Performs internal unit inspection. Evaluates higher headquarters inspection report. Advises commander on unit inspection issue.
2. **ADMINISTRATION.** Processes distribution (incoming and outgoing). Maintains file. Maintains publication and form. Processes correspondence to include debarment letter and normal correspondence. Performs suspense control. Performs general office maintenance.

REPORTS AND ANALYSIS SECTION

3. **PRIMARY REPORT PROCESSING.** Performs primary report processing for incident, citation, and accident.
4. **SECONDARY REPORT PROCESSING.** Performs secondary report processing for incident, citation, and accident. Performs processing for AF Form 53, Security Police Desk Blotter; AF Form 52, Evidence Tag; AF Form 110, Individual Incident Reference Record; and AF Form 1313, Driver Record. Performs action for debarment, suspension, revocation, and reinstatement.
5. **REPORT ANALYSIS.** Performs trend analysis. Prepares AF Form 84, USAF Law Enforcement Report. Performs suspense control. Responds to requests for information and researches as necessary.

PASS AND REGISTRATION SECTION

6. **IDENTIFICATION MEDIA ISSUANCE.** Issues Active Duty, Reserve, Civilian, Retired, Contractor, or Dependent Identification Card. Also issues Restricted and Controlled Area Badge. Maintains Entry Authority Listing (EAL).
7. **CONTROLLED FORM MAINTENANCE.** Obtains form. Transfers accountable form on AF Form 213, Receipt for Accountable Form. Conducts inventory. Destroys superseded or defaced form.
8. **VEHICLE REGISTRATION.** Registers motor vehicle for active duty, civilian, or retired individual. Terminates registration when required.

INFORMATION SECURITY SECTION

9. **INFORMATION SECURITY PROGRAM MANAGEMENT.** Performs security program review of each unit and activity serviced. Conducts physical security survey. Monitors security incident. Monitors NATO subregistry or control point. Performs security education and training. Monitors Original Classification Authority requirement. Processes security classification guide. Provides technical guidance.
10. **INDUSTRIAL SECURITY PROGRAM MANAGEMENT.** Prepares contractor visitor group security support agreement. Performs visitor group industrial security inspection. Performs survey. Monitors contractor security violation. Reviews contract documentation. Coordinates on contract security classification specification. Coordinates on standard practice procedure. Prepares report of espionage, sabotage, and subversion or report of adverse information. Provides access briefing. Processes waiver request. Processes and monitors visitor request. Provides security education and training. Provides technical guidance.
11. **PERSONNEL SECURITY PROGRAM MANAGEMENT.** Processes investigation request. Processes limited access authorization. Processes suitability/derogatory information file. Administers presidential support program.

Prepares adverse action report. Monitors utilization of non-US citizen. Processes waiver request. Provides technical guidance.

12. **RESOURCE PROTECTION PROGRAM MANAGEMENT.** Conducts survey of each resource protection activity. Conducts anti-robbery exercise. Hosts Resource Protection Executive Committee. Conducts briefing or training session. Coordinates construction requirement. Prepares education material. Processes waiver request. Provides technical guidance.

13. **CRIME PREVENTION PROGRAM MANAGEMENT.** Conducts staff assistance visit. Conducts physical security survey. Hosts Crime Prevention Working Group. Determines crime trend. Conducts briefing to newly appointed crime prevention focal point monitor. Conducts initial briefing for newly assigned base personnel. Provides program publicity. Provides technical guidance.

PLANS SECTION

14. **MISSION PLANS.** Researches directive; drafts, coordinates, and finalizes plan. Prepares plan for reproduction, forwards for reproduction, distributes, and files in master file. Plans include, but are not limited to: Base Security and Base Resource Protection Plan, including annexes and appendixes to other unit, base, and wing plans.

15. **HOST-TENANT AND INTER-SERVICE SUPPORT AGREEMENT.** Reviews new or current agreement to ensure receiver need is within security police capability and to ensure compliance with security police directives. Drafts change, coordinates, and prepares final security police position. Forwards agreement.

16. **RESOURCES AND EQUIPMENT.** Determines unit resource and equipment requirement. Develops electronic security system requirement.

17. **UNIT FACILITIES MONITOR.** Prepares and submits facility requirement. Prepares, submits, and monitors unit work order.

18. **UNIT EXERCISE PLANNING.** Mission Folder - receives, reviews, and ensures compliance; and establishes and maintains wartime mission folder. Unit Publication Administrator - reviews unit requirement for higher headquarters directive; researches new requirement levied and writes supplement when required; prepares, coordinates, drafts, and formats final copy for reproduction; receives publication; and distributes and files master copy. Air Force Audit - reviews and distributes Air Force Audit report; monitors, consolidates reply, and forwards to appropriate level; coordinates recruiting and training for Peacekeeper Challenge team members; and performs appropriate activity as unit focal point for competition.

ADMINISTRATION AND REPORTS FLIGHT**APPLICATION WORKSHEET**

COMMAND:_____ POC:_____

UNIT:_____ BASE:_____ DSN:_____

EQUATION USED:_____

FILE PART A: _____

ADDITIONAL CONTRACTORS: _____

NON-AF MILITARY: _____

STUDENTS: _____

TOTAL POPULATION SUPPORTED: _____

1. Compute standard equation. _____
2. Determine variance man-hour requirement. _____
3. Total steps 1 and 2 for Administration and Reports Flight total man-hour requirement. _____
4. Divide total man-hours required (step 3) by appropriate MAF and overload factor and use current rounding rules for manpower requirement. _____
5. Determine skill and grade requirements using the application instructions in the Introduction, paragraph 7.

ADMINISTRATION AND REPORTS FLIGHT

VARIANCES

1. Title. **Mission Variance for Increased Issuance Requirements for Vehicle License/Registration or Identification Card**

1.1. Definition. Various locations require additional work to process vehicle registration and in-country testing for vehicle operator license and identification cards. Additional workload includes preparing and issuing a variety of identification media from vehicle licenses, vehicle registrations, identification cards, restricted/controlled area badges, and visitor passes. Assists the NCOIC in performing accountability procedures for the identification media described above. Performs customer service responsibilities answering the many questions/phone calls taken daily by the pass and registration office. Prepares/updates identification media for mobilizing personnel being transferred to a forward location in the event of hostilities or relief efforts. Performs liaison efforts with CBPO customer service representatives.

1.2. Impact. 55 authorizations

1.3. Applicability:

BASE	MAN-HOUR IMPACT	MANPOWER IMPACT
AF ACADEMY	370.9	2.308
AVIANO	160.7	1
BITBURG	160.7	1
ELMENDORF	321.4	2
KADENA	1124.9	7
KUNSAN	965.5	5
LACKLAND	1033.94	6.434
MILDENHALL	964.2	6
MISAWA	803.5	5
OSAN	1351.7	7
RHEIN-MAIN	321.4	2
SEMBACH	321.4	2
SPANGDAHLEM	321.4	2
VANCE	-482.1	-3
VANDENBERG	478.89	2.98
YOKOTO	964.20	6

2. Title. **Mission Variance for Information, Industrial, and Personnel Security Programs**

2.1. Definition. This variance subtracts manpower from those locations that have transferred the Information, Industrial, and Personnel Security Programs to the Acquisition Security Sections. This variance also provides manpower for additional information security workload.

2.2. Impact. -10 authorizations

2.3. Applicability:

BASE	MAN-HOUR IMPACT	MANPOWER IMPACT
EDWARDS	-334.26	-2.08
EGLIN	-501.38	-3.12
HANSCOM	-334.26	-2.08
MINOT	160.7	1
WRIGHT-PATTERSON	-668.51	-4.16

3. Title. **Mission Variance for Quality Assurance**

3.1. Definition. Security support for both government and private facilities located on Edwards is provided by a private contractor. Quality assurance evaluations are required by federal acquisition regulations to insure contractor performance is within the contractual agreement.

3.2. Impact. 4 authorizations

3.3. Applicability:

BASE	MAN-HOUR IMPACT	MANPOWER IMPACT
EDWARDS	642.8	4

ADMINISTRATION AND REPORTS FLIGHT**PROCESS ANALYSIS SUMMARY**

PROCESS TITLE	CORE MAN-HOURS/ MINUTES	PROJECTED WORKLOAD	FRACTIONAL MANPOWER
REPORTS AND ADMINISTRATION CHIEF:			
1. MANAGEMENT			1.08
2. ADMINISTRATION			0.55
REPORTS AND ANALYSIS SECTION:			
3. PRIMARY REPORT PROCESSING	.217/13	462	0.632
4. SECONDARY REPORT PROCESSING	.183/11	977	1.094
5. REPORT ANALYSIS	3.000/183	21	0.356
PASS AND REGISTRATION SECTION:			
6. IDENTIFICATION MEDIA ISSUANCE	.267/16	396	0.658
7. CONTROLLED FORM MAINTENANCE	2.000/120	21	0.261
8. VEHICLE REGISTRATION	.250/15	1004	1.562
INFORMATION SECURITY SECTION:			
9. INFORMATION SECURITY PROGRAM MANAGEMENT	24.000/1440	5	0.747
10. INDUSTRIAL SECURITY PROGRAM MANAGEMENT			0.164
11. PERSONNEL SECURITY PROGRAM MANAGEMENT	2.000/120	91	1.133
12. RESOURCE PROTECTION PROGRAM MANAGEMENT			0.476
13. CRIME PREVENTION PROGRAM MANAGEMENT			0.555
PLANS SECTION:			
14. MISSION PLANS	83.000/4980	1	0.516
15. HOST-TENANT AND INTER-SERVICE SUPPORT AGREEMENT	3.000/180	1	0.019
16. RESOURCES AND EQUIPMENT	7.000/420	1	0.044
17. UNIT FACILITIES MONITOR			0.02
18. UNIT EXERCISE PLANNING			0.23
	FRACTIONAL MANPOWER		10.097

TOTAL CORE FRACTIONAL MANPOWER (INCLUDES GCS TRAINING) 10.400

NOTE 1. The basic fractional manpower figure of 10.097 was increased by three percent to 10.400 to account for Ground Combat Skills (GCS) Proficiency Training.

NOTE 2. Processes are listed in priority sequence.

SECTION C

OPERATIONS FLIGHT

1. Mission Statement. Flight provides operations, law enforcement, confinement, investigation, patrols, entry control (gates), and priority resource security services for the wing.

2. Responsibility Statement. The Operations Flight is responsible for the following activities:

2.1. Operations Section. Provides leadership, management, technical support, and supervision for security of wing resources and law enforcement services.

2.2. Law Enforcement (LE) Section. Consists of Shift Sergeant and Desk Sergeant Posts. The LE Section has responsibility to service surrounding Air Force installations when Air Force Law Enforcement Terminal System (AFLETS) is operational.

2.2.1. Shift Sergeant Post. Performs management and direct supervision of law enforcement and security forces assigned to the shift where no separate security function is authorized.

2.2.2. Desk Sergeant Post. Responsible for communications network and documenting all occurrences throughout applicable shift. Is prime point of contact and takes initial action regarding all reported incidents or emergencies. Where the confinement facility is collocated with the desk sergeant, supervision of detained personnel will be accomplished by the desk sergeant after normal base operating hours. Plots aircraft parking and performs as security controller for all security forces on duty.

2.3. Confinement Section. Provides prisoner confinement, prisoner processing, supervision, management, and program maintenance.

2.4. Investigations Section. Investigates crimes and incidents requiring more detailed or specialized investigation than required by security police patrol or an immediate unit commander. Safeguards those crime scenes requiring release to the Air Force Office of Special Investigations. Maintains chain of custody and disposes of acquired and evidential property. Provides liaison with all local police agencies and court clerks.

2.5. Base Patrol Section. Responds to emergencies and resource protection alarms, and performs required crime prevention and detection patrol of assigned areas (posts). Performs traffic supervision and accident investigations, issues citations, and apprehends violators as appropriate. Provides crime scene security.

2.6. Base Entry Control Section (Gates). Controls entry of vehicles and/or pedestrians at assigned posts.

2.7. Priority Resource Security Section. Where applicable, provides priority resource security as required by appropriate security standards and as threat level dictates.

3. Authority. AFMS was developed in accordance with the requirements outlined in AFMAN 38-208 and AFIs 31-205; 31-206; 31-101, Vol 1& 2; 31-201; 31-202; 31-209.

4. Applicability. AFMS provides the peacetime manpower required to support an Operations Flight. A separate equation is provided for Air Force Materiel Command (AFMC) bases. Air Force Reserve and Air National Guard units may use this AFMS where appropriate. Positive and negative mission variances must be developed as appropriate for all workload that has undergone a cost comparison study. This standard does not apply to the following Security Police Squadrons (SPS): Det 1, 11 SPS, Pentagon; 85 SPS, Keflavik Naval AS; 45 SPS, Patrick AFB and Cape Canaveral AFS; 721 SPS, Cheyenne Mountain; 86 SPS Ramstein AB GE; and 50 SPS, Falcon AFS. This standard does not apply to locations on the base closure list.

5. Core Composition. AFMS core was developed for an Operations Flight to support a wing having a population of 3,055 authorizations.

5.1. Core Manpower Required. 78

5.2. Core Range. 15 - 100

5.3. Programming Factor. Base Population

6. Standard Data:

6.1. Classification. Type III

6.2. Approval Date. July 1992

6.3. Man-hour Data Source. Workshop Measurement

6.4. Man-hour Equations:

6.4.1. Base population. Equal to or greater than 3055. $Y = 7569.5473 + .5089(X)$

6.4.2. Base population. Less than 3055. $Y = 2281.8071 + 2.2398(X)$

6.4.3. AFMC bases. $Y = 7994.4209 + .3699(X)$

6.4.4. Aircraft restricted area, first priority C. $Y = 21 \text{ (Constant manpower)}(3374.70 \text{ man-hours})$

6.5. Workload Factor:

6.5.1. Title. Base Population

6.5.2. Definition. The total number of funded authorizations supported by the security police unit. Authorizations are in File Part A and include contract man-year equivalents (CMEs) and Air Force tenant authorizations. Number excludes retirees and dependents. Include non-Air Force military authorizations (Army, Navy, and Marines) if greater than 100 and are fully supported by the security police unit. Keesler, Sheppard, and Lackland Technical Training Centers should add average monthly pipeline student authorizations to their base population count. (Lackland - do not include basic military training students (BMTS).)

6.5.3. Source. Authorizations can be found in the Unit Manpower Document (UMD), File Part A, Manpower Type Code (MNT) = X?XXX and X?XCX. Student authorizations can be obtained from the local manpower office. Non-Air Force military authorizations are in the UMD, File Part D, MNT = X?XXX or obtain count from local manpower office.

6.6. Study Team:

6.6.1. Lead Team. HQ AFMEA/AED, DSN 487-5910

6.6.2. Functional OPR. HQ USAF/SPX, DSN 224-8642

7. Application Instructions:

7.1. Step 1. Select applicable standard man-hour equation from paragraph 6.4.

7.2. Step 2. Determine authorized population by summing the authorized totals for all units supported by the Security Police organization as defined in paragraph 6.5. above. Substitute this figure for X in the man-hour equation and compute man-hours earned. Units with an aircraft priority C restricted area, add equation 6.4.4. for the first priority C restricted area. See application worksheet at Appendix at B, page A3-B-1.

7.3. Step 3. Variances for Operations Flight (management, supervision, technical, and administrative support) are included in the application of the specific variance. Determine variance man-hours applicable to your location (see Attachment 3, Appendix C).

7.4. Step 4. Add/subtract the man-hours obtained in Step 3 from man-hours obtains in Step 2.

7.5. Step 5. Divide resulting man-hours in Step 4 by the appropriate MAF and overload factor and use current rounding rules.

7.6. Step 6. Determine skill and grade requirements using application instructions in the Introduction, paragraph 7.

8. Statement of Conditions. Standard presumes a portion of the Operations Flight is a 24 hours per day, seven days a week operation with work performed on shifts at dispersed posts. The remainder (supervision, confinement, and investigations) are presumed as partially performed in an office environment with normal hours of operation of eight hours per day, five days per week. Security force core authorizations equal 21 or 3374.70 man-hours. This security force represents the first priority C restricted area. Base law enforcement core has four patrols and three entry control points (all 24-hour, seven day posts, includes visitor control center).

NOTE 1: Units authorized a Military Working Dog (MWD) program are considered to utilize 25% of base patrols as MWD teams.

NOTE 2: Core manpower (78) is considered adequate manpower for a base with a population of 3055. Core-plus manpower is the resultant increase in manpower as base population exceeds 3055. Core-plus provides additional manpower for allocation to gates, patrols, or other work sections, e.g., Operations Flight computed core-plus manpower(WLF 7,000) = 91 authorizations. The total core-plus earned manpower (91), must be allocated to the Operations Flight work centers before developing additional requirements as a variance work.

NOTE 3: The Post Manning Factor (PMF) used to compute manpower for each post equivalent is 5.3. Use this PMF value when determining variances to the Operations Flight.

4 Appendices

- A. Work Center Description
- B. Application Worksheet
- C. Variances
- D. Process Analysis Summary

OPERATIONS FLIGHT

WORK CENTER DESCRIPTION

OPERATIONS SECTION

1. **DIRECTING/CONTROLLING.** Plans, directs, and controls security and law enforcement operation. Leads mobility defense force. Advises Chief of Security Police on status and capability of the operations flight.
2. **MANAGEMENT/SUPERVISION.** Administers personnel. Supervises personnel. Receives, reviews, and disseminates work. Reviews distribution. Reviews/corrects output report and statistical data. Develops budget requirement. Prioritizes resource distribution for shift operation. Coordinates work center activity with other squadron managers. Inspects personnel and facility. Investigates accident or incident involving subordinate. Provides professional development guidance to total squadron enlisted force.
3. **TECHNICAL SUPPORT.** Develops input to base plan. Oversees base physical security program. Writes and coordinates special instruction, checklist, waiver, deviation, and exception. Maintains control center and sentry facility. Maintains classified material. Determines requirement for physical security aid including marking, lighting, electronic sensor deployment, and circulation control.
4. **ADMINISTRATION.** Drafts and types communication. Processes distribution. Maintains correspondence file. Maintains classified material. Maintains publication.

LAW ENFORCEMENT SECTION

5. **SHIFT SERGEANT POST.** Performs shift management. Administers subordinate personnel. Indoctrinates newly assigned personnel. Rates performance. Prepares evaluation (performance report) on subordinate personnel. Endorses evaluation on subordinate personnel. Nominates personnel for award. Monitors management improvement program. Assists subordinate in developing improvement suggestion. Processes suggestion received for evaluation. Assigns reporting official. Administers training. Conducts training. Develops directive. Counsels personnel. Coordinates shift activity with superior. Reviews incoming and outgoing distribution. Processes and monitors leave. Performs shift supervision. Schedules personnel for duty assignment. Posts shift member. Evaluates duty performance of shift member at post, which includes aerospace security members. Conducts inspection of post facility. Conducts inspection of vehicle and equipment. Operates vehicle and equipment. Manages scheduled and unscheduled post relief break. Conducts operation briefing for orderly transfer of operational control of the post.
6. **DESK SERGEANT POST.** Monitors desk, receives and disseminates information over radio, telephone, or desk to and from patrolman, complainant, or other visitor. Performs radio check with shift member. Monitors alarm system. Performs test of alarm system. Identifies faulty equipment. Responds to alarm by dispatching personnel to area of alarm activation. Monitors entry into alarm controlled area. Monitors and responds to telecommunication system. Dispatches patrol. Processes Air Force Law Enforcement Terminal System (AFLETS) request. Receives and transmits information concerning data stored or to be stored in AFLETS. Records entry into AFLETS. Validates entry in AFLETS. Annotates desk blotter with initial theft or incident/complaint. Monitors entry and exit from base central depository safe. Controls recreational vehicle lot key. Assists in control, care, and disposition of pet and stray animal. Processes prisoner form prior to arrival of detention personnel to complete formal processing. Controls, checks welfare, and takes corrective action of prisoner during non-duty hours when a detention facility is collocated with the Desk Sergeant. Conducts operation briefing for orderly transfer of operational control of post. Plots aircraft parking and performs security controller duty for all security forces on duty.

CONFINEMENT SECTION

7. **PRISONER PROCESSING.** Verifies confinement order by checking individual identification and validity of confinement order and then signs confinement order. Prepares prisoner folder, placing all required items in folder;

inventories prisoner belongings. Schedules, conducts, and records initial confinement interview. Classifies and assigns prisoner quarters. Fingerprints prisoner. Coordinates photographing of prisoner. Schedules physical examination for prisoner, and transports to and from hospital. Prepares transfer request. Provides CBPO with a copy of transfer approval and assignment action number. Notifies prisoner's unit of pending movement and requests escort. Briefs escort on processing and travel procedure. Arranges prisoner processing. Schedules, conducts, records conference, and briefs escort on transfer responsibility. Prepares transfer package. Conducts pre-release conference. Prepares release order. Conducts confinement facility out-processing. Releases prisoner to unit.

8. **PRISONER SUPERVISION/MANAGEMENT.** Secures prisoner inside and outside of facility. Performs escort duty. Conducts inspection of prisoner for contraband. Searches prisoner prior to and after visitation. Identifies visitor. Inspects item brought into confinement facility. Supervises visitation area during visit. Obtains and verifies prescription. Accounts for, monitors consumption, and disposes of medication. Deposits and disburses funds. Records fund transaction. Accounts for fund and postage. Assists in monthly inspection. Processes request for health or comfort. Procures, inventories, stores, and issues item. Inspects mail. Annotates, delivers, or dispatches prisoner mail. Maintains work priority list. Schedules appointment/activity. Monitors work. Documents prisoner activity/infracton. Recommends further action. Forwards documentation. Imposes disciplinary measure. Conducts clemency and parole panel. Forwards result to proper authority. Prepares letter of evaluation. Prepares and continuously updates emergency plan.

9. **PROGRAM MAINTENANCE.** Determines inspection time. Arranges for Military Working Dog (MWD) support. Conducts inspection. Searches visitation area. Takes action. Ensures compliance with structural criteria, environmental, fire, and safety standards. Accomplishes work order. Conducts weekly fire drill. Maintains prisoner bulletin board and classification chart.

INVESTIGATIONS SECTION

10. **CRIME, INCIDENT, OR COMPLAINT INVESTIGATION.** Receives notification. Verifies information. Determines required resources needed for an investigation, to include equipment, initial manpower, and investigation approach. Records date, time, and condition subject to change; renders first aid; summons medical help; and apprehends offender. Searches scene for evidence. Processes evidence. Conducts interview. Receives statement. Processes suspect. Performs lineup. Coordinates suspect polygraph test. Manages informant program. Performs surveillance. Prepares report of investigation.

11. **EVIDENCE RECEIPT AND SECURITY.** Receives and secures evidence. Processes evidence for lab analysis. Makes evidence available for court. Requests evidence disposition. Safeguards, releases to owner, or disposes of acquired property.

12. **COURT ROOM TESTIMONY.** Reviews case. Coordinates with Staff Judge Advocate. Coordinates with Area Defense Counsel. Testifies in court.

13. **LAW ENFORCEMENT PATROLMAN TRAINING.** Conducts marijuana field testing, takes statement, evidence tag preparation, preliminary investigation, and crime scene protection training.

14. **LAW ENFORCEMENT AGENCY LIAISON.** Monitors subpoena issuance. Participates in joint investigation. Performs as local police liaison. Obtains police report.

15. **AF LAW ENFORCEMENT TERMINAL SYSTEM (AFLETS) MANAGEMENT.** Enters administrative message. Enters and validates data. Clears or cancels data entry. Files message traffic with initial report.

16. **ABANDONED VEHICLE.** Identifies suspected abandoned vehicle. Receives and secures vehicle. Identifies owner, if possible. Determines disposition.

17. **RETRIEVAL OF UNAUTHORIZED Identification (ID) CARD.** Attempts to locate ID card holder. Retrieves ID card. Prepares response to requesting agency.

BASE PATROL SECTION

18. BASE PATROL POST. Receives information of any development or condition relative to security of the post. Operates vehicle and equipment. Performs crime prevention and crime detection patrol of assigned patrol area. Alerts LE Desk of any unusual situation in the area. Responds to incident or complaint. Restores and maintains order at incident or complaint scene. Conducts inquiry and initial investigation of incident, complaint, or allegation. Prepares and submits incident or complaint report. Performs MWD patrol. Conducts crime prevention physical security survey of on-base quarters/facility. Conducts field interview as required by directive. Responds to intrusion and duress alarm activation. Provides escort and protects public, appropriated, and non-appropriated funds during movement. Provides VIP escort. Augments Air Force Office of Special Investigation and other departments for protective service. Protects aircraft crash scene. Protects and controls entry to disaster scene special operations area. Performs ceremonial detail. Provides anti-hijacking security support. Performs or assists in customs inspection. Enforces animal control program. Performs/assists in search operation. Provides transient aircraft security. Provides and enforces traffic law enforcement during normal, emergency, or special event. Coordinates convoy movement with civil police authorities. Employs speed detection equipment. Operates screening breath tester and breathalyzer. Completes alcohol influence report. Responds to scene of motor vehicle accident. Provides aid to injured personnel. Conducts motor vehicle accident investigation. Prepares and submits motor vehicle accident report. Issues citation. Apprehends, examines, and searches suspect. Advises suspect of rights and escorts. Informs relief personnel of any development or condition relative to the security of the post. Testifies in court.

BASE ENTRY CONTROL SECTION

19. BASE ENTRY CONTROLLER POST. Receives information of any development or condition relative to security of the post. Prevents entry control point traffic congestion. Alerts LE Desk of any unusual situation in the area. Grants unrestricted entry to authorized personnel. Stops visitor and determines visitor purpose. Provides information, base map, and other handout to visitor and newly assigned base personnel. Issues visitor and vehicle permit. Maintains log of visitor vehicle permit issued. Maintains log of commercial vehicle entering installation. Maintains log of fuel delivery vehicle entering installation. Detects and detains traffic law violator. Issues citation. Apprehends violator as required. Conducts random inspection of driver license and vehicle registration. Conducts random identification credential inspection. Identifies personnel barred from the base. Identifies personnel barred from driving on-base. Maintains record of barred or restricted personnel and personnel with suspended or revoked base driving privilege. Implements base anti-robbery procedure in response to alarm activation. Blocks entry control point. Conducts search. Conducts random vehicle inspection for safety, security, and prevention of loss of government supplies and equipment. Informs relief personnel of any development or condition relative to security of the post. Testifies in court.

PRIORITY RESOURCE SECURITY SECTION

20. PRIORITY WEAPONS/SYSTEMS/RESTRICTED AREA SECURITY. Receives information on any development or condition relative to the security of the post. Operates vehicle and equipment. Provides continuous patrol to the restricted area. Alerts Close Defense Area Headquarters of any unusual situation in the area. Maintains the capability to respond to Intrusion Detection System (IDS) alarms within a specified time after the alarm is received. Prevents potential destruction of aircraft. Detects and apprehends unauthorized personnel near aircraft. Informs relief personnel of any development or condition relative to security condition.

OPERATIONS FLIGHT**APPLICATION WORKSHEET**

COMMAND:_____ POC:_____

UNIT:_____ BASE:_____ DSN:_____

EQUATION USED:_____

FILE PART A: _____

NON-AF MILITARY: _____

STUDENTS: _____

TOTAL POPULATION SUPPORTED: _____

1. Compute standard equation. _____
2. Operations Flight with a Priority C restricted area, add 3374.70 (These man-hours are earned for the first Aircraft Priority C Restricted Area.) _____
3. Determine variance man-hour requirement. _____
4. Total steps 1 thru 3 for Operations Flight total man-hour requirement. _____
5. Divide total man-hours required by appropriate MAF and use current rounding rules to determine total manpower requirement for Operations Flight. _____
6. Determine skill and grade requirements using application instructions in the Introduction, paragraph 7.

OPERATIONS FLIGHT**VARIANCES****1. Title. Negative Mission Variance for First Priority C Aircraft Restricted Area**

1.1. Definition. This variance subtracts manpower from those units that require less than 21 authorizations for Priority C security.

1.2. Impact. -83 authorizations

1.3. Applicability:

BASE	MAN-HOUR IMPACT	MANPOWER IMPACT
ANDREWS	-642.8	-4
CHARLESTON	-642.8	-4
DOVER	-642.8	-4
FAIRCHILD	-642.8	-4
GRAND FORKS	-642.8	-4
HURLBURT	-301.15	-1.874
LAJES	-1607	-10
MAXWELL	-2522.99	-15.7
McCHORD	-642.8	-4
McCONNELL	-642.8	-4
McGUIRE	-642.8	-4
PETERSON	-2522.99	-15.7
SCOTT	-642.8	-4
TRAVIS	-642.8	-4

2. Title. Mission Variance for Second Priority C Restricted Area

2.1. Definition. An additional secure area due to the physical layout of the installation, number of aircraft, and/or limited size of parking ramps. Priority C is assigned to USAF aircraft where the theft, loss, destruction, misuse, or compromise of which would adversely impact US war fighting capability, or could compromise the defense infrastructure.

2.2. Impact. 597 authorizations

2.3. Applicability:

BASE	MAN-HOUR IMPACT	MANPOWER IMPACT
ALCONBURY	3406.84	21.2
ALTUS	1703.42	10.6
ANDERSEN	3406.84	21.2
ANDREWS	851.71	5.3
BARKSDALE	1707.42	10.6
BEALE	1707.42	10.6
BITBURG	2944.02	18.32
CANNON	1703.42	10.6
DAVIS-MONTHAN	3040.44	18.92

DOVER	851.71	5.3
EGLIN	3406.84	21.2
EIELSON	3406.84	21.2
ELLSWORTH	4258.55	26.5
ELMENDORF	3406.84	21.2
GRAND FORKS	1703.42	10.6
HICKAM	1703.42	10.6
HILL	1500.94	9.34
HURLBURT	1386.2	8.626
KADENA	3406.84	21.2
KEESLER	1703.42	10.6
KELLY	851.71	5.3
KUNSAN	3406.84	17.643
LUKE	3406.84	21.2
MALMSTROM	1703.42	10.6
MCCHORD	2555.13	15.9
MCCONNELL	3406.84	21.2
MCGUIRE	2555.13	15.9
MILDENHALL	3406.84	21.2
MINOT	1703.42	10.6
MISAWA	2731.90	17
MOUNTAIN HOME	1703.42	10.6
NELLIS	3406.84	21.2
OSAN	3406.84	17.643
RHEIN-MAIN	2762.43	17.19
SEYMOUR JOHNSON	1703.42	10.6
SHAW	1703.42	10.6
SPANGDAHLEM	2555.13	15.9
TINKER	851.71	5.3
TRAVIS	851.71	5.3
WRIGHT-PATTERSON	3406.84	21.2
YOKOTA	1703.42	10.6

2.4. Efficiencies: - External armed response (i.e., SRT) may be shared with an adjacent area if response criteria of 5 minutes is maintained. This saves two PEs or 10.6 manpower authorizations.

3. Title. **Mission Variance for Combat Readiness Manpower (Air Base Ground Defense)**

3.1. Definition. In-place theater air base defense forces. Combat Readiness Forces allow units to release personnel to train in ground combat skills without degrading security support for priority resources. Unlike other combat-related career fields, security police do not practice wartime skills as an integral part of their peacetime mission. Forty authorizations are earmarked for Howard AFB, Panama (SOUTHCOM/JCS imposed permanent party troop strength ceiling precludes moving permanent authorizations to Panama). Osan and Kunsan include STINGER Point Air Defense.

3.2. Impact. 367 authorizations

3.3. Applicability:

BASE	MAN-HOUR IMPACT	MANPOWER IMPACT
AVIANO	5303.1	33
BARKSDALE	160.7	1
CANNON	482.1	3
DAVIS-MONTHAN	642.8	4
HOLLOMAN	160.7	1
HOWARD	-6428.0	-40
INCIRLIK	6428.0	40
KUNSAN	17185.9	89
LAKENHEATH	6428.0	40
LANGLEY	803.5	5
MILDENHALL	6428.0	40
MOODY	160.7	1
MOUNTAIN HOME	2410.5	15
NELLIS	160.7	1
OSAN	16992.8	88
SEYMOUR JOHNSON	482.1	3
SHAW	482.1	3
SPANGDAHLEM	6428.0	40

4. Title. **Positive Mission Variance for Aircraft Maintenance and Regeneration Center**

4.1. Definition. Security forces ensure only authorized vehicle operators enter the area and that visitors are escorted. They also actively patrol the approximately 3000-acre controlled area storing aircraft assets valued at over eight billion dollars.

4.2. Impact. 14 authorizations

4.3. Applicability:

BASE	MAN-HOUR IMPACT	MANPOWER IMPACT
DAVIS-MONTHAN	2249.8	14

5. Title. **Positive Mission Variance for Priority B Security Area**

5.1. Definition. A secure area that provides protection for aircraft and communications systems because of value and/or the protection of classified systems. Priority B is assigned to USAF aircraft the loss, theft, destruction, misuse, or compromise of which could be expected to cause significant harm to the operational capability of the United States.

5.2. Impact. 982 authorizations

5.3. Applicability:

BASE	MAN-HOUR IMPACT	MANPOWER IMPACT
ALTUS	3406.84	21.2
ANDREWS	5018.66	31.23
BEALE	4258.55	26.5
BITBURG	3467.91	21.58

CHARLESTON	4292.3	26.71
DAVIS-MONTHAN	10220.52	63.6
ELMENDORF	5110.26	31.8
FAIRCHILD	4248.91	26.44
GOODFELLOW	6813.68	42.4
GRIFFISS	5110.26	31.8
HICKAM	5110.26	31.8
HILL	4258.55	26.5
HOLLOMAN	5110.26	31.8
HOWARD	8139.46	50.65
INCIRLIK	6813.68	42.4
KADENA	5270.96	32.8
KUNSAN	3406.84	17.643
LAKENHEATH	11570.4	72
LANGLEY	5110.26	31.8
MCCHORD	5110.26	31.8
MILDENHALL	3466.3	21.57
OFFUTT	5961.97	37.1
OSAN	5110.26	26.464
ROBINS	4258.55	26.5
SEYMOUR JOHNSON	4273.01	26.5
SPANGDAHLEM	3696.1	23
TINKER	15411.13	95.9
TYNDALL	5110.26	31.8

5.4. Efficiencies: Security Response Teams may be shared with other restricted areas. This saves two PEs or 10.6 manpower authorizations. Perimeter IDS negates the requirement for boundary sentries. This saves one PE or 5.3 manpower authorizations.

6. Title. **Mission Variance for Assistant Desk Sergeant**

6.1. Definition. Required because of building configuration, desk sergeant cannot monitor all alarms because consoles are located in another building, or so large a number of alarms that one individual cannot monitor. Assists the desk sergeant with assigned duties which include, but are not limited to: monitoring alarms installed in funds, firearms, munitions, and other facilities containing sensitive resources; dispatching security police patrols to investigate alarm activations; receiving information pertaining to complaints and incidents, and dispatching patrols; supervising detainees or inmates when the LE desk and corrections facility are collocated; and assisting walk-in complainants in completing statements.

6.2. Impact. 99 authorizations

6.3. Applicability:

BASE	MAN-HOUR IMPACT	MANPOWER IMPACT
ALCONBURY	851.71	5.3
BITBURG	851.71	5.3
DOVER	-851.71	-5.3
EDWARDS	851.71	5.3
EGLIN	851.71	5.3
HOWARD	851.71	5.3

INCIRLIK	851.71	5.3
KADENA	1703.42	10.6
KUNSAN	849.64	4.4
LAKENHEATH	851.71	5.3
MCCLELLAN	851.71	5.3
MILDENHALL	851.71	5.3
OSAN	851.71	4.4
ROBINS	851.71	5.3
SEMBACH	851.71	5.3
SEY-JOHNSON	851.71	5.3
SPANGDAHLEM	851.71	5.3
WRIGHT-PATTERSON	851.71	5.3
YOKOTA	1703.42	10.6

7. Title. **Positive Mission Variance for Space Command (Satellite Communications)**

7.1. Definition. Entry control/security patrols for high priority satellite communication facilities. High priority is assigned to USAF resources the loss, destruction, misuse, or compromise of which would result in grave harm to the strategic capability of the United States.

7.2. Impact. 76 authorizations

7.3. Applicability:

BASE	MAN-HOUR IMPACT	MANPOWER IMPACT
BEALE	160.7	1
HOLLOMAN*	11943.22	74.32

* 1 CPT Required

8. Title. **Mission Variance for Department of Defense Regional Confinement/Separated Facility**

8.1. Definition. Facilities without collocated Desk Sergeant and confinement center. Other facilities are DoD-approved confinement centers. Provides confinement for pretrial and post-trial inmates with 3 months or less to minimum release date. Provides inmate services and programs consistent with security requirements and program availability at the host base.

8.2. Impact. 108 authorizations

8.3. Applicability:

BASE	MAN-HOUR IMPACT	MANPOWER IMPACT
BEALE	2249.8	14
DYESS	2249.8	14
EDWARDS	2249.8	14
ELMENDORF	803.5	5
HOWARD	160.7	1
HURLBURT	-160.7	-1
KEESLER	691.01	4
KIRTLAND	2249.8	14

LACKLAND	851.71	5
LAKENHEATH	1607	10
LANGLEY	482.1	3
MALMSTROM	803.5	5
MCGUIRE	642.8	4
MCCLELLAN	-160.7	-1
MINOT	803.5	5
OFFUTT	642.8	4
TRAVIS	2249.8	4
VANDENBERG	691.01	4

9. Title. **Positive Mission Variance for Elite Guard**

9.1. Definition. Support provided at major command (MAJCOM) headquarters for building security, protocol, and response force in support of priority command, control systems. Provide personnel security for MAJCOM commanders and other high-level dignitaries.

9.2. Impact. 181 authorizations

9.3. Applicability:

BASE	MAN-HOUR IMPACT	MANPOWER IMPACT
HICKAM	3535.4	22
HURLBURT	851.71	5.3
LANGLEY	3374.7	21
OFFUTT	5463.8	34
PETERSON	6588.7	41
RANDOLPH	321.4	2
SCOTT	8517.1	53
WRIGHT-PATTERSON	303.72	1.89

10. Title. **Positive Mission Variance for Additional Priority C Area**

10.1. Definition. Security provided at units with more than two priority C areas. Necessitated by number and type of weapon systems and geographical parking available. Priority C is assigned to USAF resources the loss, theft, destruction, misuse, or compromise of which would adversely impact US war fighting capability, or could compromise the defense infrastructure.

10.2. Impact. 228 authorizations

10.3. Applicability:

BASE	MAN-HOUR IMPACT	MANPOWER IMPACT
ALCONBURY	3406.84	21.2
ANDREWS	2571.2	16
BITBURG	1309.71	8.15
EGLIN	3406.84	21.2
ELMENDORF	1703.42	10.6
HURLBURT	3073.55	19.126
KADENA	3406.84	21.2

LUKE	1385.23	8.62
MCGUIRE	1221.32	7.96
MILDENHALL	3374.7	21
NELLIS*	6813.68	42.4
OSAN	1703.42	8.821
RHEIN-MAIN	851.71	5.3
TRAVIS	2555.13	15.9

* Nellis has four Priority C areas

10.4. Efficiencies: External armed response (i.e., SRT) may be shared with an adjacent area if response criteria of 5 minutes is maintained. This saves two PEs or 10.6 manpower authorizations.

11. Title. **Positive Mission Variance for Intermediate Nuclear Forces and Strategic Arms Reduction Talk Treaties (INF/START)**

11.1. Definition. Provides entry control to secure area required by INF/START for weapons destruction verification.

11.2. Impact. 6 authorizations

11.3. Applicability:

BASE	MAN-HOUR IMPACT	MANPOWER IMPACT
DAVIS-MONTHAN	851.71	5.3

12. Title. **Positive Mission Variance for Special Operation**

12.1. Definition. Supports US Central Command (CENTCOM/CENTAF)

12.2. Impact. 41 authorizations

12.3. Applicability:

BASE	MAN-HOUR IMPACT	MANPOWER IMPACT
MACDILL	6444.07	40.1

13. Title. **Positive Mission Variance for Non-Nuclear Munitions Storage**

13.1. Definition. Provides security for conventional weapons storage area within CONUS and in overseas area.

13.2. Impact. 250 authorizations

13.3. Applicability:

BASE	MAN-HOUR IMPACT	MANPOWER IMPACT
ALCONBURY	851.71	5.3
ANDERSEN	2555.13	15.9
AVIANO	4338.9	27
BITBURG	5171.33	32.18

EGLIN	851.71	5.3
HILL	1703.42	10.6
HOWARD	1848.05	11.5
INCIRLIK	1703.42	10.6
KADENA	5110.26	31.8
KUNSAN	2555.13	13.232
LAKENHEATH	2585.66	16.09
MILDENHALL	1703.42	10.6
MISAWA	1703.42	10.6
OSAN	4258.55	22.054
SEMBACH	4258.55	26.5

14. Title. **Positive Mission Variance for Town Patrol**

14.1. Definition. Provides law enforcement coverage of off-base area frequented by military members. Works in conjunction with local national police forces in high crime areas. Town patrols respond to incidents and complaints, and restore and maintain order at incident scenes at selected CONUS and overseas locations. They perform duties as authorized by the MAJCOM/SP (CONUS) or the MAJCOM commander (overseas), and within jurisdictional limits established by local laws or agreements (CONUS) or host nation laws and US-host nation agreements (overseas).

14.2. Impact. 70 authorizations

14.3. Applicability:

BASE	MAN-HOUR IMPACT	MANPOWER IMPACT
AVIANO	1703.42	10.6
BITBURG	851.71	5.3
HICKAM	160.7	1
HOWARD	1497.72	9.32
KUNSAN	2555.13	13.232
LACKLAND	2555.13	15.9
OSAN	2555.13	13.232
YOKOTA	160.7	1

15. Title. **Positive Mission Variance for Priority A Weapon Storage**

15.1. Definition. Priority A is assigned to USAF resources the loss, destruction, misuse, or compromise of which would result in great harm to the strategic capability or be of the most politico-military importance to the United States. Considers what impact damage or destruction of a nuclear weapon would have on our national defense stature at home and abroad; our status as a world power; and our ability to deter hostilities or, failing deterrence, our ability to successfully execute contingency plans and conduct warfare. Ensures compliance with DoD 5210.41M, Nuclear Weapons Security. In most cases, includes a sensor security NCO who administers the installation sensor systems and/or physical security program for large weapon storage area.

15.2 Impact. 2037 authorizations

15.3. Applicability:

BASE	MAN-HOUR IMPACT	MANPOWER IMPACT
AVIANO	18173.56	113.09

BARKSDALE	27823.6	173.14
DYESS	19129.73	119.04
ELLSWORTH	16712.8	104
FAIRCHILD	19126.51	119.02
FE WARREN	19284	120
GRAND FORKS	16712.8	104
GRIFFISS	19994.29	124.42
INCIRLIK	14334.44	89.2
KIRTLAND	22674.77	141.1
LAKENHEATH	19838.42	123.45
MCCONNELL	20024.83	124.61
MINOT	18480.5	115
NELLIS	39532.2	246
SPANGDAHLEM	12566.74	78.2
WHITEMAN	22819.4	142

15.4. Efficiencies: The potential exists for six of these position to be mutually supportive of other areas. Specifically, the external patrols, be they SRTs or MFTs.

16. Title. **Mission Variance for Installation Entry Control**

16.1. Definition. Bases require entry controllers above or below core because of environmental surroundings, physical layout of the installation, number of control points, and/or threat level traffic flow. Installation entry controllers direct authorized vehicle operators onto the installation, authenticate requests for visitor entry, issue visitor passes to authorized visitors, enforce the installation traffic code, and conduct searches and inspections of personnel and vehicles as directed by higher authority.

16.2 Impact. 193 authorizations

16.3. Applicability:

BASE	MAN-HOUR IMPACT	MANPOWER IMPACT
AF ACADEMY	-1653.6	-10.29
ALCONBURY	1152.22	7.17
ALTUS	-936.88	-5.83
ANDERSEN	993.13	6.18
ANDREWS	-152.18	-0.947
AVIANO	949.74	5.91
BITBURG	1271.12	7.91
BOLLING	1107.22	6.89
BROOKS	-2257.84	-14.05
CHARLESTON	-919.69	-5.723
DAVIS-MONTHAN	483.71	3.01
DOVER	-321.4	-2
EDWARDS	4258.55	26.5
ELLSWORTH	231.89	1.443
FAIRCHILD	-164.24	-1.022
GRAND FORKS	-342.29	-2.13
GRIFFISS	748.86	4.66
HANSCOM	-1513.79	-9.42

HICKAM	851.71	5.3
HOWARD	4551.02	28.32
INCIRLIK	-851.07	-5.296
KADENA	6428	40
KEESLER	-208.27	-1.296
KIRTLAND	6998.49	43.55
KUNSAN	1280.78	6.633
LACKLAND	3207.89	19.962
LAJES	-2177.16	-13.548
LAKENHEATH	1049.37	6.53
LANGLEY	171.95	1.07
LITTLE ROCK	-412.68	-2.568
LUKE	-425.86	-2.65
MACDILL	-351.93	-2.19
MALMSTROM	-1447.91	-9.01
MAXWELL	1406.13	8.75
MCCHORD	562.13	3.498
MCCONNELL	-385.68	-2.4
MINOT	-851.71	-5.3
MISAWA	749.67	4.665
MOODY	-851.71	-5.3
OFFUTT	3414.88	21.25
PETERSON	-962.59	-5.99
POPE	-157.49	-0.98
RANDOLPH	-409.79	-2.55
RHEIN-MAIN	5290.24	32.92
SCOTT	-851.71	-5.3
SEMBACH	474.07	2.95
SHEPPARD	-477.12	-2.969
SPANGDAHLEM	-528.7	-3.29
TINKER	-240.57	-1.497
TRAVIS	-317.86	-1.978
VANCE	-282.51	-1.758
WHITEMAN	-339.08	-2.11
YOKOTA	2603.34	16.2

17. Title. **Positive Mission Variance for Presidential/Senior Executive Service Aircraft Support**

17.1. Definition. Support provided to the President and cabinet members within the District of Columbia and during official travel.

17.2. Impact. 122 authorizations

17.3. Applicability:

BASE	MAN-HOUR IMPACT	MANPOWER IMPACT
ANDREWS	19605.4	122

18. Title. **Positive Mission Variance for Priority A Aircraft**

18.1. Definition. Priority A is assigned to USAF resources the loss, destruction, misuse, or compromise of which would result in grave harm to the strategic capability or be of the most politico-military importance to the United States.

18.2 Impact. 920 authorizations

18.3. Applicability:

BASE	MAN-HOUR IMPACT	MANPOWER IMPACT
BARKSDALE	21855.2	136
DYESS	17146.69	106.7
ELLSWORTH	16712.8	104
FAIRCHILD	19717.89	122.7
GRIFFISS	15432.02	96.03
MCCONNELL	17146.69	106.7
MCGUIRE	803.5	5
MINOT	15105.8	94
OFFUTT	10766.9	67
ROBINS	5110.26	31.8
TINKER	4419.25	27.5
TRAVIS	3535.4	22

18.4. Efficiencies: SRTs may be shared with other restricted areas if 5 minute response capability is maintained to all resources. This saves two PEs or 10.6 manpower authorizations. Perimeter IDS negates the requirement for boundary sentries. This saves one PE or 5.6 manpower authorizations. As only NEACP and TACMO are on alert (Priority A), delete all other manpower authorizations.

19. Title. **Mission Variance for Installation Patrol(s)**

19.1. Definition. Base requires patrol(s) above or below core due to environmental conditions or mission requirements.

19.2. Impact. 161 authorizations

19.3. Applicability:

BASE	MAN-HOUR IMPACT	MANPOWER IMPACT
AF ACADEMY	851.71	5.3
ALCONBURY	1703.42	10.6
ANDERSEN	2293.19	14.27
AVIANO	99.63	0.62
BARKSDALE	-1037.48	-6.456
BEALE	851.71	5.3
CANNON	-313.37	-1.95
CHARLESTON	-1698.76	-10.571
DAVIS-MONTHAN	2562.04	15.943
DOVER	-321.4	-2
EDWARDS	8448	52.57
EGLIN	10241.41	63.73
EIELSON	-1373.99	-8.55
ELMENDORF	-1862.51	-11.59
FE WARREN	-1298.46	-8.08
GOODFELLOW	-1235.14	-7.686
GRAND FORKS	-161.18	-1.003
GRIFFISS	690.69	4.298
HILL	-3347.38	-20.83
HOLLOMAN	1537.9	9.57
HOWARD	6241.59	38.84
HURLBURT	-1537.9	-9.57
INCIRLIK	588.16	3.66
KADENA	4907.78	30.54
KELLY	-1764.49	-10.98
KIRTLAND	3691.28	22.97
KUNSAN	2603.34	13.482
LACKLAND	3406.84	21.2
LAJES	-33.43	-0.208
LANGLEY	851.71	5.3
LAUGHLIN	666.91	4.15
LITTLE ROCK	-289.26	-1.8
LUKE	-2862.71	-17.814
MACDILL	-851.71	-5.3
MALMSTROM	-851.71	-5.3
MAXWELL	2555.13	15.9
MCCHORD	-2635	-16.397
MCCONNELL	-851.71	-5.3
MCGUIRE	-1225.5	-7.626
MILDENHALL	-1458.03	-9.073
MINOT	-846.89	-5.27
MOODY	-851.71	-5.3
MOUNTAIN HOME	-385.68	-2.4
OFFUTT	-161.66	-1.006
OSAN	3548.26	18.375
PETERSON	-2555.13	-15.9
POPE	-1703.42	-10.6

RANDOLPH	630.75	3.925
REESE	-577.56	-3.594
RHEIN-MAIN	1688.96	10.51
ROBINS	363.18	2.26
SCOTT	-2609.41	-16.3
SEYMOUR JOHNSON	-1129.72	-7.03
SHAW	-731.19	-4.55
TRAVIS	-1703.42	-10.6
TYNDALL	-161.34	-1.004
VANCE	-851.71	-5.3
VANDENBERG	7154.36	44.52

20. Title. **Positive Mission Variance for Command, Control, and Warning Systems**

20.1. Definition. A level of protection afforded to these communication systems because of their sensitive mission the loss, destruction, misuse, or compromise of which would result in grave harm to the strategic capability of the United States.

20.2. Impact. 444 authorizations

20.3. Applicability:

BASE	MAN-HOUR IMPACT	MANPOWER IMPACT
ANDERSEN	1703.42	10.6
AVIANO	1703.42	10.6
BARKSDALE	2740.9	17.056
BEALE	2555.13	15.9
EGLIN	2555.13	15.9
ELMENDORF	4258.55	26.5
FAIRCHILD	851.71	5.3
GRIFFISS	3406.84	21.2
HICKAM	2555.13	15.9
HOWARD	3406.84	21.2
KADENA	851.71	5.3
LAKENHEATH	2574.41	16.02
MILDENHALL	851.71	5.3
MISAWA	11923.94	74.2
OFFUTT	13659.5	85
OSAN	8693.87	45.023
PETERSON	851.71	5.3
SCOTT	1703.42	10.6
SEMBACH	3406.84	21.2
TYNDALL	2555.13	15.9

21. Title. **Positive Mission Variance for Shift Commander Program**

21.1. Definition. An officer who provides continuous supervision of the on-duty security force at specified locations for protection of Priority A munitions.

21.2. Impact. 89 authorizations

21.3. Applicability:

BASE	MAN-HOUR IMPACT	MANPOWER IMPACT
ANDREWS	803.5	5
AVIANO	803.5	5
BARKSDALE	803.5	5
DYESS	803.5	5
ELLSWORTH	803.5	5
FAIRCHILD	803.5	5
GRAND FORKS	803.5	5
GRIFFISS	803.5	5
INCIRLIK	803.5	5
KIRTLAND	803.5	5
KUNSAN	803.5	4.161
LAKENHEATH	803.5	5
MCCONNELL	803.5	5
MINOT	803.5	5
NELLIS	803.5	5
OSAN	803.5	4.161
SPANGDAHLEM	803.5	5
WHITEMAN	803.5	5

22. Title. **Positive Mission Variance for Deployed Special Operations Force (SOF) Weapon System Security**

22.1. Definition. Provides TDY security police support for deployed aircraft to locations that cannot provide security protection.

22.2. Impact. 9.63 authorizations

22.3. Applicability: HURLBURT 1547.54 Man-hour Impact

23. Title. **Positive Mission Variance for Correctional Custody**

23.1. Definition. Authorizes one correctional custody NCO at each Air Combat Command (ACC) base.

23.2. Impact. 19 Authorizations. One authorization at each ACC base as directed by ACC/CC. Manpower requirements will be sourced internally.

23.3. Applicability: ACC bases as approved.

24. Title. **Positive Mission Variance for US Customs Duties**

24.1. Definition. Monitor customs and immigration clearances; and perform US and host nation customs clearance of arriving and departing aircraft, air crews, and passengers. Units designated border clearance agencies by the executive agency for US Customs, European theater.

24.2. Impact. 34 authorizations

24.3. Applicability:

BASE	MAN-HOUR IMPACT	MANPOWER IMPACT
MILDENHALL	851.71	5.3
OSAN	2317.2	12
YOKOTA	2603.34	16.2

25. Title. **Positive Mission Variance for Contraband Liaison Responsibility**

25.1. Definition. Coordinates disposition of contraband with local government agencies for any contraband that is not legal in the host country.

25.2. Impact. 7 authorizations

25.3. Applicability:

BASE	MAN-HOUR IMPACT	MANPOWER IMPACT
HOWARD	1124.9	7

26. Title. **Positive Mission Variance for Complex Entry Control**

26.1. Definition. Support provided for entry control and building security. Provides entry control for the Defense Logistics Agency and Avionics Center of the Air Force complex. AFI 31-209 requires the facilities to be a controlled area with armed entry control points and interior surveillance.

26.2. Impact. 11 authorizations

26.3. Applicability:

BASE	MAN-HOUR IMPACT	MANPOWER IMPACT
ROBINS	1703.42	10.6

27. Title. **Positive Mission Variance for USAF Museum Protection**

27.1. Definition. Support provided at the USAF museum for building security and response force in support of resource protection. Security required because of high pedestrian traffic, very high theft potential of one-of-a-kind artifacts, and historical aviation properties governed by resource protection requirements and alarm monitoring within the facility.

27.2. Impact. 23 authorizations

27.3. Applicability:

BASE	MAN-HOUR IMPACT	MANPOWER IMPACT
WRIGHT-PATTERSON	3678.42	22.89

28. Title. **Positive Mission Variance for Wildlife Control**

28.1. Definition. Wildlife conservation personnel provide police services to large installations. Responsible for enforcing base, state, and federal regulations and laws applicable to conservation of archeological resources, wildlife, fish, and game.

28.2. Impact. 2 authorizations

28.3. Applicability:

BASE	MAN-HOUR IMPACT	MANPOWER IMPACT
EDWARDS	321.4	2

**VARIANCE
COMMAND APPLICABILITY MATRIX**

OPS FLT	ACD	AET	AFE	CMB	MOB	MTC	PAF	SOC	SPC
AF-1		X			X			X	X
AF-2		X	X	X	X	X	X	X	
AF-3			X	X	X		X		X
AF-5			X	X	X	X	X		
AF-6			X	X	X	X	X		
AF-8		X	X	X	X	X	X	X	X
AF-9		X	X	X	X	X	X	X	X
AF-10			X	X	X	X	X	X	
AF-13			X	X		X	X		
AF-14		X	X	X			X		
AF-15			X	X		X			X
AF-16	X	X	X	X	X	X	X		X
AF-18			X	X	X	X			
AF-19	X	X	X	X	X	X	X	X	X
AF-20			X	X	X	X	X		X
AF-21			X	X	X	X	X		
AF-24			X				X		

NOTE: Other Operations Flight variances apply only to one command.

OPERATIONS FLIGHT**PROCESS ANALYSIS SUMMARY**

PROCESS TITLE	FRACTIONAL MANPOWER
OPERATIONS SECTION:	
1. DIRECTING/CONTROLLING	0.971
2. MANAGEMENT/SUPERVISOR	0.971
3. TECHNICAL SUPPORT	0.971
4. ADMINISTRATION	0.971
LAW ENFORCEMENT SECTION:	
5. SHIFT SERGEANT POST	5.146
6. DESK SERGEANT POST	5.146
CONFINEMENT SECTION:	
7. PRISONER PROCESSING	0.291
8. PRISONER SUPERVISION/MANAGEMENT	0.583
9. PROGRAM MAINTENANCE	0.097
INVESTIGATIONS SECTION: (see NOTE 2)	
10. CRIME, INCIDENT, OR COMPLAINT INVESTIGATION	2.136
11. EVIDENCE RECEIPT AND SECURITY	0.583
12. COURT ROOM TESTIMONY	0.194
13. LAW ENFORCEMENT PATROLMAN TRAINING	0.04
14. LAW ENFORCEMENT AGENCY LIAISON	0.388
15. AFLETS MANAGEMENT	0.097
16. ABANDONED VEHICLE	0.388
17. RETRIEVAL OF UNAUTHORIZED ID CARD	0.04
BASE PATROL SECTION:	
18. BASE PATROL POST	20.583
BASE ENTRY CONTROL SECTION:	
19. BASE ENTRY CONTROLLER POST	15.437
PRIORITY RESOURCE SECURITY SECTION:	
20. PRIORITY WEAPONS/SYSTEMS/RESTRICTED AREA SECURITY	20.388
FRACTIONAL MANPOWER	75.421
TOTAL CORE FRACTIONAL MANPOWER (INCLUDES GCS TRAINING)	77.683

1. The basic fractional manpower figure of 75.421 was increased by three percent to 77.683 to account for Ground Combat Skills (GCS) Proficiency Training.

2. Investigations Section level of service expected:

2.1. LEVEL 1 (1 investigator). Investigate top 30% of priority incidents by seriousness or level of interest. Maintain evidential property.

2.2. LEVEL 2 (2 investigators). Investigate 60% of cases. Maintain evidential property and most valuable (10%) of found property.

2.3. LEVEL 3 (3 investigators). Investigate 90% of cases. Maintain lost and found. Introductory liaison only. Train all LE personnel semi-annually.

2.4. LEVEL 4 (4 investigators--CORE). Investigate all referred cases. Maintain property/liaison. Train all LE personnel quarterly. Process abandoned vehicles.

SECTION D

TRAINING AND RESOURCES FLIGHT

1. Mission Statement. Flight provides training, armament and equipment, military working dog program, and ground weapon training and maintenance functions to the security police organization and wing personnel.

2. Responsibility Statement. The Security Police Training and Resources Flight is responsible for the following activities:

2.1. Management Section. Manages the Training and Resources Flight.

2.2. Training Section. Provides training support to the security police organization.

2.3. Armament and Equipment Section. Provides logistics support to the security police organization, including weapons, munitions, organizational equipment, mobility equipment, vehicles, and supplies.

2.4. Military Working Dog (MWD) Section. Manages the MWD program for the security police organization. Includes training of handlers and dogs.

2.5. Combat Arms Training and Maintenance (CATM) Section. Provides ground weapon training and maintenance to base personnel including munitions management, and range and weapon maintenance.

3. Authority. AFMS was developed in accordance with the requirements outlined in AFIs 10-403; 31-201; 31-202; 31-205; 31-206; 31-209; 36-2201; 36-2225; 36-2226, and 38-201.

4. Applicability. AFMS provides peacetime manpower required to support a Security Police Squadron when authorized a Training and Resources Flight. CATM equations do not apply to the 554th SPS Nellis AFB (heavy weapons), but do apply to the base-level CATM section at Nellis AFB. A separate equation is provided for Air Force Materiel Command (AFMC) bases. Air Force Reserve and Air National Guard units may use this AFMS where applicable. Positive and negative variances must be developed as appropriate for all workload that has undergone a cost comparison study. This standard does not apply to the following Security Police Squadrons: Det 1, 11 SPS, Pentagon; 85 SPS, Keflavik Naval AS; 45 SPS, Patrick AFB and Cape Canaveral AFS; 86 SPS Ramstein AB GE; 721 SPS, Cheyenne Mountain; and 50 SPS, Falcon AFS. This standard does not apply to locations on the base closure list.

5. Core Composition. AFMS core was developed for a Training and Resources Flight to support a wing having a population of 3,055 authorizations. The CATM section core supports a population of 2,705 military authorizations with 2,505 weapons assigned. The level of service is 100% of the military population trained.

5.1. Core Manpower Required. 19

5.2. Core Range. 7 - 33

5.3. Programming Factors:

5.3.1. X1. Base Population

5.3.2. X2. Military Base Population

6. Standard Data:

6.1. Classification. Type III

6.2. Approval Date. July 1992

6.3. Man-hour Data Source. Workshop Measurement

6.4. Man-hour Equations:

6.4.1. Management/Supervision, Training, Armament and Equipment, and MWD Equations:

6.4.1.1. Base population: Equal to or greater than 3055 $Y = 1867.28 + .1355(X1)$

6.4.1.2. Base population: Less than 3055 $Y = 459.83 + .5962(X1)$

6.4.1.3. AFMC bases $Y = 1980.37 + .09845(X1)$

6.4.2. CATM Equations:

6.4.2.1. $Y = 362.82 + 0.1071(X2)$ (Applies to all bases, except PACAF, AETC, ACD, Hanscom, FE Warren, Grand Forks, Malmstrom, Minot, and Whiteman)

6.4.2.2. $Y = 282.47 + 0.1071(X2)$ (Applies to PACAF)

6.4.2.3. $Y = 202.12 + 0.1071(X2)$ (Applies to AETC, ACD, and Hanscom)

6.4.2.4. $Y = 723.15 + 0.1071(X2)$ (Applies to FE Warren, Grand Forks, Malmstrom, Minot, and Whiteman)

6.5. Workload Factors:

6.5.1. Titles:

6.5.1.1. X1. Base Population

6.5.1.2. Military Base Population

6.5.2. Definitions:

6.5.2.1. X1. The total number of funded authorizations supported by the security police unit. Authorizations are in File Part A, and includes contract man-year equivalents (CMEs) and Air Force tenant authorizations. This excludes retirees and dependents. Include non-Air Force military authorizations (Army, Navy, and Marines) if greater than 100 and are fully supported by the security police unit.

6.5.2.2. X2. The total number of funded military authorizations supported by the CATM section. This includes File Part A military authorizations, Air Force tenant military authorizations, and cadet authorizations at the Air Force Academy.

6.5.3. Sources:

6.5.3.1. X1. Authorizations are in the Unit Manpower Document (UMD), File Part A, Manpower Type Code (MNT) = X?XXX and X?XCX. Non-Air Force military authorizations are in the UMD, File Part D, MNT = X?XXX or obtain count from local manpower office.

6.5.3.2. X2. Authorizations are in the UMD, File Part A, Manpower Type Code (MNT) = X?XXX. Cadet authorizations are in UMD, File Part D, MNT = X?XXX.

6.6. Study Team:

6.6.1. Lead Team. AFMEA/AED, DSN 487-5910

6.6.2. Functional OPR. HQ USAF/SPX, DSN 224-8642

7. Application Instructions:

7.1. Management, Training, Armament and Equipment, and Military Working Dog:

7.1.1. Step 1. Select applicable standard man-hour equation for management, training, armament and equipment, and military working dog, from paragraph 6.4.1.

7.1.2. Step 2. Determine authorized population by summing authorized totals for all units supported by the security police organization as described in paragraph 6.5. above. Substitute this figure for X in the appropriate man-hour equation and compute man-hours earned. See Application Worksheet at Appendix B, page A4-B-1.

7.1.3. Step 3. Determine variance man-hours, either plus or minus, applicable to your location (see Attachment 4, Appendix C).

7.1.4. Step 4. Add/subtract man-hours obtained in Step 3 from man-hours obtained in Step 2.

7.2. CATM:

7.2.1. Step 5. Select applicable standard man-hour equation for CATM, from paragraph 6.4.2.

7.2.2. Step 6. Determine authorized military population by summing authorized Air Force military totals for all bases supported by the CATM section. Substitute this figure for "X" in the appropriate man-hour equation and compute man-hours earned.

7.2.3. Step 7. Determine variance man-hours applicable to your location.

7.2.4. Step 8. Add/subtract man-hours obtained in Step 6 from man-hours obtained in Step 7.

7.3. Computation:

7.3.1. Step 9. Add Steps 4 and 8. Divide resulting man-hours by appropriate MAF and overload factor and use current rounding rules. The result is the total earned manpower authorizations for Training and Resources Flight.

7.3.2. Step 10. Since two career fields are required by this flight, units must determine AFSC mix. Units should use the computed man-hours earned by each section, paragraphs 7.1.4. and 7.2.4. Divide those man-hour totals by appropriate MAF and overload factor and logically determine the whole manpower authorization for CATM and security police AFSCs. Total authorizations cannot exceed authorizations earned in Step 9 above.

7.3.3. Step 11. Determine 3P0XX and 31PX skill and grade requirements using application instructions in the Introduction, paragraph 7. Determine CATM skills and grades using the standard manpower table at Attachment 4, Appendix E.

8. Statement of Conditions. This standard presumes the Training Section operates primarily in an office environment; Armament and Equipment Section operates in an office, warehouse, and armory; MWD Section operates both in an office, an outdoor kennel and training areas; CATM operates in a classroom environment and at a firing range. Normal hours of operation for the Training, MWD, and CATM sections are 8 hours per day, 5 days per week. CATM personnel are occasionally required to support the Air National Guard, Air Force Reserve, and other agencies as required. Hours of operation for the Armament and Equipment Section vary according to the Security Police population supported. At smaller locations the Armament and Equipment Section operates 8 hours

per day, 5 days per week with flight armorer augmentation. At larger locations, this section operates 24 hours per day, 7 days per week. The core MWD Section manpower requirement supports approximately seven MWDs and a 24-hour armory.

5 Appendices

- A. Work Center Description
- B. Application Worksheet
- C. Variance
- D. Process Analysis Summary
- E. CATM Standard Manpower Table

TRAINING AND RESOURCES FLIGHT

WORK CENTER DESCRIPTION

MANAGEMENT SECTION

1. MANAGEMENT. Administers personnel. Manages personnel. Receives, reviews, and disseminates work demand. Reviews distribution. Reviews/corrects output report and statistical data. Develops budgetary requirement. Prioritizes resource distribution for flight operation. Coordinates work center activity with other squadron manager. Inspects personnel and facility. Investigates accident or incident involving subordinate.

TRAINING SECTION

2. UNIT TRAINING PROGRAM. Prepares, updates, and controls test. Develops and updates training material. Maintains specialized and qualification training file. Compiles and certifies AF Form 1098, Special Task Certification and Recurring Training. Compiles AF Form 797, Job Qualification Standard Continuation Sheet. Maintains study material. Maintains qualification folder for staff personnel, MSgt and above, requiring training. Maintains Individual Mobilization Augmentee folder. Develops annual, quarterly, and monthly training plan. Conducts Phase I qualification and review training (Law Enforcement (LE) and Security orientation). Conducts recurring training (LE and Security). Coordinates specialized technical training. Prepares and coordinates weapon decertification form. Conducts Emergency Services Team training.

3. GROUND COMBAT SKILL (GCS) TRAINING. Conducts Phase I and II Common Core training. Conducts Phase III Sub-unit Collective training. Conducts Phase IV Unit Collective training. Prepares annual training plan for mobility supervisor.

4. UNIT SCHEDULING. Manages security police unit scheduling.

5. ON THE JOB TRAINING (OJT)/ CAREER DEVELOPMENT COURSE (CDC) ADMINISTRATION. Indoctrinates personnel on OJT. Monitors CDC enrollment. Consults with supervisor on OJT matter. Conducts quarterly supervisor OJT meeting. Conducts formal and informal OJT program effectiveness evaluation. Processes incoming and outgoing unit member. Conducts orientation for trainee entering upgrade training. Monitors classification action. Processes CDC material. Forwards course exam result to trainee's supervisor. Processes CDC failure. Maintains CBPO and IMA OJT roster. Maintains specialty training standard.

6. ANCILLARY TRAINING. Researches, coordinates, and documents ancillary training.

7. RESOURCE AUGMENTATION DUTY (READY) TRAINING. Develops, updates, and validates READY training lesson plan. Develops READY training schedule. Coordinates and schedules READY training with unit tasked to provide personnel. Conducts initial and refresher READY training. Documents and maintains READY training folder and record. Monitors utilization of READY personnel to ensure assignment of duties commensurate with their training. Provides READY program data to the Base READY Review Board.

ARMAMENT AND EQUIPMENT SECTION

8. BUDGET. Develops budget estimate and impact statement. Maintains expenditure record.

9. WEAPON, MUNITION, EQUIPMENT, VEHICLE, AND SUPPLY REQUISITION AND ACCOUNTING. Processes material request. Receives material. Performs property turn in. Conducts investigation of loss or damaged property. Maintains property custodian document.

10. WEAPON, MUNITION, EQUIPMENT, VEHICLE, AND SUPPLY ISSUE, RECEIPT, CLEANING, AND MAINTENANCE. Performs assigned weapon and munition issue and receipt. Performs privately owned weapon and munition issue and receipt. Performs equipment issue and receipt. Issues expendable supply and bench stock item.

Processes weapon for other agency maintenance. Performs organizational weapon minor maintenance. Processes equipment for other agency maintenance. Performs minor maintenance on equipment. Initiates and forwards service request paperwork. Inspects completed work. Performs weapon cleaning. Performs equipment cleaning in accordance with manufacturer's specification. Performs vehicle control noncommissioned officer duty. Installs, replaces, or repairs organizational additive equipment on unit vehicle.

11. PERSONNEL AND EQUIPMENT MOBILIZATION. In-processes mobility personnel. Updates mobility personnel roster/database due to in and out processing, data change, etc. Reviews and updates mobility personnel information product. Prepares mobility pallet.

12. FACILITY LICENSING AND UTILIZATION. Updates explosive facility license. Updates firearm storage facility license and authorization letter. Updates controlled area designation letter. Updates entry authority list. Performs duress alarm check each shift. Performs Intrusion Detection System (IDS) function check. Sets IDS alarm when armory is unattended. Maintains weapon clearing area.

13. ALARM SYSTEM TEST, AND MATERIAL INSPECTION AND INVENTORY. Participates in: annual weapon storage inspection (Chief of Security Police); annual explosive safety inspection (Wing Weapon Safety); semiannual serialized weapon inventory (Base Supply); semiannual weapon inspection (Combat Arms Training and Maintenance); semiannual key and lock inventory (Key and Lock Custodian); quarterly munition inspection (Qualified Munition Inspector). Performs: quarterly munition inventory with Munition Custodian (armory NCOIC, Munition Custodian, and organization commander); alarm system test (monthly if armory is equipped with a DoD-approved alarm system; weekly if not a DoD-approved alarm system) (on-duty armorer); joint armory inventory at shift change or upon change in custody of weapon and munition (on-duty armorer); key inventory at shift change or upon change in custody of weapon and munition (on-duty armorer); inspection when major change occurs with the armory that may affect motion detectors (e.g., rearrangement of alarm, locker, storage rack, and safe) (armory NCOIC); and inspection prior to higher headquarters inspection (armory NCOIC). Inspects unassigned gas mask. Performs inventory of all chemical warfare equipment. Performs physical inventory of all equipment.

14. READINESS REPORTING. Prepares Status of Resources and Training Report.

MILITARY WORKING DOG (MWD) SECTION

15. MWD PROGRAM MANAGEMENT. Processes MWD request. Performs MWD receipt action. Reviews appropriate documentation, establishes MWD training and utilization record, and assigns handler. Evaluates civilian dog for DoD dog program. Conducts and participates in dog team demonstration for crime prevention and deterrence program. Provides MWD explosive and drug detection support to outside agency.

16. MWD HEALTH AND WELFARE. Prepares and distributes food and water to dog. Bathes and dips dog as necessary to ensure cleanliness. Administers first aid in emergency situation and transports to and from veterinarian. Schedules MWD for medical care and transports to and from veterinarian. Weighs MWD weekly and notifies veterinarian. Performs basic health inspection of dog. Exercises and grooms dog. Cleans and sanitizes vehicle. Administers medication to dog. Cleans kitchen, kennel, and training area.

17. MWD TEAM TRAINING PROGRAM. Monitors MWD training and utilization record to determine training need and progress. Prepares for and coordinates dog team training schedule. Prepares for and conducts MWD obedience course, basic obedience, scout and patrol, controlled aggressiveness, tracking, vehicle patrol, building search, gunfire, drug detection, and explosive detection training. Prepares for and conducts MWD team utilization briefing. Prepares for and conducts aid control training. Prepares for and conducts narcotic MWD certification and validation. Prepares for and conducts explosive MWD certification and validation. Establishes and maintains probable cause folder. Performs kennel and training area inspection and maintenance.

18. TRAINING AIDS. Requests drug training aid. Receives drug training aid order. Sends drug training aid to laboratory for analysis. Performs drug training aid inventory. Requests and assists in drug training aid audit. Performs drug training aid issuance and receipt. Arranges for drug training aid final disposition. Requests explosive

training aid. Receives explosive training aid order. Performs explosive training aid issuance and receipt. Arranges for explosive training aid final disposition. Performs explosive training aid damage inspection. Performs explosive training aid inventory. Coordinates with Explosive Ordnance Division (EOD) for explosive safety training. Coordinates and assists in safety and transportation inspection of explosives transport vehicle. Performs MWD equipment inspection and maintenance.

COMBAT ARMS TRAINING AND MAINTENANCE (CATM) SECTION

19. RESOURCE PROTECTION. Performs daily opening and closing of facility. Maintains key control log. Performs weekly alarm check. Performs semiannual serialized weapon inventory.

20. GROUND WEAPON TRAINING. Prepares material. Develops and maintains class schedule. Performs pre-classroom activity. Conducts classroom training. Travels to range. Prepares range. Conducts live fire. Takes down range. Travels from range.

21. MUNITION MANAGEMENT. Forecasts munition. Requisitions munition. Receives munition. Performs inventory. Documents information. Transports munition to storage.

22. RANGE MAINTENANCE. Repairs target. Probes impact mound. Repairs barricade. Repairs baffle.

23. WEAPON MAINTENANCE AND INSPECTION. Schedules inspection and maintenance. Maintains weapon spare part. Travels to location to perform inspection and maintenance. Performs pre-issue inspection. Performs pre-embarkation inspection. Performs post-deployment inspection. Performs pre-shipping inspection. Performs annual extended storage inspection. Performs semiannual in-use inspection. Performs maintenance. Maintains inspection and maintenance documentation. Performs routine and annual Technical Order (T.O.) check. Orders and posts T.O.

TRAINING AND RESOURCES FLIGHT**APPLICATION WORKSHEET**

COMMAND:_____ POC:_____

UNIT:_____ BASE:_____ DSN:_____

EQUATION USED:_____

FILE PART A:_____

NON-AF MILITARY:_____

TOTAL POPULATION SUPPORTED BY TRAINING AND RESOURCES:_____

CADET POPULATION FOR CATM:_____

MILITARY POPULATION FOR CATM:_____

TOTAL POPULATION SUPPORTED BY CATM:_____

1. Compute standard equation for the Training and Resources Flight except for the CATM section, see paragraphs 7.1.1. thru 7.1.4. _____

2. Determine non-CATM section variance man-hour requirement. _____

3. Sum steps 1 and 2 above. _____

4. Compute standard equation for CATM section. _____

5. Determine CATM variance man-hour requirement. _____

6. Sum steps 4 and 5 above. _____

7. Sum steps 3 and 6 above for Training and Resources Flight total man-hour requirement and divide by appropriate MAF and overload factor and use current rounding rules to determine total earned manpower for flight. _____

8. See paragraph 7.3.2. to determine total authorizations for the two career fields.

9. Determine skill and grade requirements using the application instructions in the Introduction, paragraph 7.

TRAINING AND RESOURCES FLIGHT

VARIANCES

1. Title. **Positive Mission Variance for Additional Category A/Heavy Weapons Training**

1.1. Definition. Provides training of Security Police (Group A) personnel on the MK19 40mm machine gun, M2 .50 caliber machine gun, M72 light antitank weapon, and the M29 81mm mortar.

1.2. Impact. 108 authorizations

1.3. Applicability:

BASE	MAN-HOUR IMPACT	MANPOWER IMPACT
BARKSDALE	160.7	1
KUNSAN	578.52	3.6
NELLIS*	16552.1	103

*Three Officer Requirements are included: MAJ A31P4, CPT 31P3, LT 31P1

2. Title. **Mission Variance for Armory Operation**

2.1. Definition. Provides additional armament and equipment support for bases that have two armories that are physically separated. This variance subtracts manpower for those bases that do not operate a 24-hour armory.

2.2. Impact. -74 authorizations

2.3. Applicability:

BASE	MAN-HOUR IMPACT	MANPOWER IMPACT
AF ACADEMY	-642.8	-4
BOLLING	-642.8	-4
BROOKS	-642.8	-4
COLUMBUS	-642.8	-4
GOODFELLOW	-642.8	-4
HANSCOM	-642.8	-4
KEESLER	-642.8	-4
KIRTLAND	851.71	5.3
LAUGHLIN	-642.8	-4
MAXWELL	-642.8	-4
MOUNTAIN HOME	-642.8	-4
PATRICK	-642.8	-4
PETERSON	-642.8	-4
POPE	-642.8	-4
REESE	-642.8	-4
SHAW	-642.8	-4
SHEPPARD	-642.8	-4
VANCE	-642.8	-4

3. Title. **Negative Mission Variance for Units Without Military Working Dog(MWD) Responsibility**

3.1. Definition. This variance subtracts manpower from those locations that are not authorized a MWD section.

3.2. Impact. -4 authorizations

3.3. Applicability:

BASE	MAN-HOUR IMPACT	MANPOWER IMPACT
AF ACADEMY	-321.4	-2
RANDOLPH	-321.4	-2

TRAINING AND RESOURCES FLIGHT**PROCESS ANALYSIS SUMMARY**

PROCESS TITLE	FRACTIONAL MANPOWER
MANAGEMENT SECTION:	
1. MANAGEMENT	0.971
TRAINING SECTION:	
2. UNIT TRAINING PROGRAM	2.54
3. GCS TRAINING	0.63
4. UNIT SCHEDULING	0.28
5. OJT/CDC ADMINISTRATION	0.45
6. ANCILLARY TRAINING	0.01
7. READY TRAINING	0.1
ARMAMENT AND EQUIPMENT SECTION:	
8. BUDGET	0.4
9. WEAPON, MUNITION, EQUIPMENT, VEHICLE, AND SUPPLY REQUISITION AND ACCOUNTING	2
10. WEAPON, MUNITION, EQUIPMENT, VEHICLE, AND SUPPLY ISSUE, RECEIPT, CLEANING, AND MAINTENANCE	2.5
11. PERSONNEL AND EQUIPMENT MOBILIZATION	1
12. FACILITY LICENSING AND UTILIZATION	0.6
13. ALARM SYSTEM TEST, AND MATERIAL INSPECTION AND INVENTORY	0.2
14. READINESS REPORTING	0.1
MILITARY WORKING DOG (MWD) SECTION:	
15. MWD PROGRAM MANAGEMENT	0.201
16. MWD HEALTH AND WELFARE	0.34
17. MWD TEAM TRAINING PROGRAM	0.959
18. TRAINING AIDS	0.501
COMBAT ARMS TRAINING AND MAINTENANCE (CATM) SECTION:	
19. RESOURCE PROTECTION	0.111
20. GROUND WEAPON TRAINING	3.382
21. MUNITION MANAGEMENT	0.196
22. RANGE MAINTENANCE	0.216
23. WEAPON MAINTENANCE AND INSPECTION	0.616
FRACTIONAL MANPOWER	18.303
TOTAL CORE FRACTIONAL MANPOWER (INCLUDES GCS TRAINING)	18.852

NOTE 1. The basic fractional manpower figure of 18.303 was increased by three percent to 18.852 to account for GCS Proficiency Training.

NOTE 2. Processes are listed in priority sequence.

STANDARD MANPOWER TABLE											
WORK CENTER/FAC			APPLICABILITY MAN-HOUR RANGE								
Combat Arms Training and Maintenance/43D1			202.12 - 1969.32								
AIR FORCE SPECIALTY TITLE	AFSC	GRADE	MANPOWER REQUIREMENT								
Combat Arms Superintendent	3P190	SMS									
Combat Arms Technician	3P171	MSG						1	1	1	1
Combat Arms Technician	3P171	TSG	1	1	1	1	1	1	1	1	1
Combat Arms Specialist	3P151	SSG			1	1	2	1	2	2	2
Combat Arms Specialist	3P151	SRA	1	1	1	2	2	2	2	3	3
Apprentice Combat Arms Specialist	3P131	A1C		1	1	1	1	2	2	2	3
TOTAL			2	3	4	5	6	7	8	9	10
AIR FORCE SPECIALTY TITLE	AFSC	GRADE	MANPOWER REQUIREMENT								
Combat Arms Superintendent	3P190	SMS		1	1						
Combat Arms Technician	3P171	MSG	1								
Combat Arms Technician	3P171	TSG	1	1	1						
Combat Arms Specialist	3P151	SSG	2	2	3						
Combat Arms Specialist	3P151	SRA	4	4	4						
Apprentice Combat Arms Specialist	3P131	A1C	3	4	4						
AFSC Conversion:											
75399 3P190											
75370 3P171											
75350 3P151											
75330 3P131											
TOTAL			11	12	13						

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